



Ref: (25) MTCC 7/1/6/3

Date: 8 October 2015

Addresses as listed (Sabah Stakeholders)

Dear Sir/Madam,

Announcement on the Review of the Malaysian Criteria and Indicators for Forest Management Certification (Natural Forest) [MC&I(Natural Forest)]

The Malaysian Criteria and Indicators for Forest Management Certification (Natural Forest) or in short MC&I(Natural Forest) was published in January 2012 and adopted for use under the Malaysian Timber Certification Scheme (MTCS) in July 2012.

2. In accordance with the *Rules on Standard Setting Process for Development of Timber Certification Standards* (SSP3/2014) under the MTCS, the forest management standard is required to be reviewed at intervals that do not exceed a five-year period. Past experience has shown that a standard review process takes about two years to complete. It has therefore been proposed that the review of the MC&I(Natural Forest) be initiated in 2015 so that the review process can be concluded in 2017. The SSP3/2014 document is attached as **APPENDIX I** for your reference.

3. As you may be aware, the *Proposed Process and Timelines for the Review of MC&I(Natural Forest)* was presented at the MTCC Stakeholder Dialogue which was held on 28 July 2015. The process is expected to take 22 months to complete, involving the conduct of public consultations on enquiry drafts, meetings of Standards Review Committee (SRC), and regional consultations.

4. During the MTCC Stakeholder Dialogue, the possibility of merging the two forest management standards used under the MTCS, i.e. the MC&I(Natural Forest) and MC&I Forest Plantation.v2 into a single document was considered, based on a study carried out on this matter. The participants were generally in agreement that merging and streamlining the two forest management certification standards would be the pragmatic and logical approach to be undertaken in the upcoming review of the MC&I(Natural Forest).

5. The participants agreed that this approach would result in numerous benefits particularly in terms of savings of time, human and financial resources for the standard review process, for all parties involved, i.e. MTCC as the National Governing Body (NGB) facilitating the standard review process, the various stakeholder groups in participating in the standard review process, and the certification bodies in the need to undergo training and fulfil the accreditation requirements.

6. The participants therefore agreed that the upcoming review of the MC&I(Natural Forest) should consider incorporating the requirements of the MC&I Forest Plantation.v2 as a single document. The robustness of the certification requirements for the natural forest and forest plantation will be maintained and ensured through the deliberation of the SRC and the Malaysian stakeholders during the standards review process, with more time allocated for each meeting of the SRC to ensure adequate deliberation. The *Proposed Process and Timelines for Review and Streamlining of Malaysian Criteria and Indicators for Forest Management Certification* is attached as **APPENDIX II**.

7. As stipulated in the SSP3/2014 document, a committee will be established and be responsible for the standards review process. In this connection, a 15-member SRC comprising representatives nominated by their respective stakeholder groups, i.e. the relevant government agency, indigenous people, workers, environment and industry from the three regions of Malaysia, i.e. Sabah, Sarawak and Peninsula will be established to spearhead the standards review process.

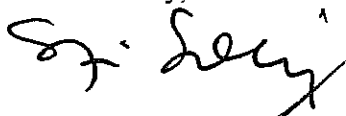
8. MTCC has undertaken a stakeholder mapping exercise, with the materially and directly affected stakeholders being categorised in accordance with their expertise and the interest they represent as shown in **APPENDIX III**. Under this categorisation, some of the relevant government agencies such as Jabatan Kemajuan Orang Asli and Jabatan Alam Sekitar have been placed under the indigenous people and environment stakeholder group respectively based on their expertise and jurisdiction. Additionally, based on the feedback from the MTCC Stakeholder Dialogue, a separate category comprising representatives from the academic/research/professional bodies is proposed. Representatives from this category may be invited to serve as an advisory member of the SRC, on a case by case basis.

9. To ensure efficiency in the transmission of information to you in a timely manner, we would be grateful if you could **update your contact details**. We will also appreciate if you could **provide us with the contact details of any other organisation/agency** that should also be invited to participate in this review process. Please utilise the attached "*Stakeholder Comment Form*" to provide the above details as well as **your comments and suggestions on Appendices II and III**, either by e-mail to Mr Cheah Chi Ern (cheah@mtcc.com.my) or by fax to 03-21612293 or by post to MTCC latest by **8 November 2015**.

We look forward to your cooperation and active participation in the forthcoming review process of the MC&I(Natural Forest). Information and update on the review process will be posted on the MTCC website at <http://www.mtcc.com.my>.

Thank you.

Yours sincerely,



SITI SYALIZA MUSTAPHA
for Chief Executive Officer

Encl:

No. Ruj.: (25) MTCC 7/1/6/3

Tarikh: 8 Oktober 2015

Senarai Penerima (Pihak Berkepentingan Sabah)

Tuan/Puan,

Pengumuman Semakan Semula Kriteria dan Petunjuk Malaysia untuk Pensijilan Pengurusan Hutan (Hutan Asli) [MC&I(Hutan Asli)]

Kriteria dan Petunjuk Malaysia bagi Pensijilan Pengurusan Hutan (Hutan Asli) atau secara ringkasnya MC&I(Hutan Asli) telah diterbitkan pada Januari 2012 dan telah digunapakai di bawah Skim Pensijilan Kayu Malaysia (MTCS) pada Julai 2012.

2. Menurut *Peraturan Proses Penetapan Standard untuk Membangunkan Standard Pensijilan Kayu* (Rules on Standard Setting Process for Development of Timber Certification Standards) (SSP3/2014) di bawah MTCS, suatu standard pengurusan hutan perlu disemak semula dalam tempoh tidak melebihi 5 tahun. Melalui pengalaman lalu, proses semakan semula standard akan mengambil masa lebih kurang 2 tahun. Oleh itu, proses semakan semula MC&I(Hutan Asli) telah dicadangkan untuk bermula pada 2015 supaya proses semakan semula boleh dimuktamadkan pada 2017. Dokumen SSP3/2014 dilampirkan sebagai **APPENDIX I** untuk rujukan.

3. Seperti yang tuan/puan sedia maklum, *Cadangan Proses dan Rangkawaktu bagi Semakan Semula MC&I(Hutan Asli)* telah dibentangkan semasa Dialog Pihak Berkepentingan MTCC (MTCC Stakeholder Dialogue) yang telah diadakan pada 28 Julai 2015. Proses ini dijangka mengambil masa 22 bulan untuk dimuktamadkan, dan akan melibatkan konsultasi umum pada draf pertanyaan, mesyuarat Jawatankuasa Semakan Semula Standard (SRC), dan rundingan peringkat serantau.

4. Semasa sesi dialog tersebut, kemungkinan untuk menggabungkan kedua-dua standard pengurusan hutan di bawah MTCS, iaitu MC&I(Hutan Asli) dan MC&I Ladang Hutan.v2 ke dalam satu dokumen telah dipertimbangkan berdasarkan kajian yang telah dilaksanakan ke atas perkara ini. Peserta-peserta secara amnya bersetuju bahawa penggabungan dan penyeragaman kedua-dua standard pensijilan pengurusan hutan adalah pendekatan yang pragmatik dan logikal dalam proses semakan semula MC&I(Hutan Asli) ini.

5. Para peserta juga bersetuju bahawa pendekatan untuk menggabungkan dua standard dalam satu dokumen akan membawa pelbagai faedah, terutamanya dari segi penjimatan masa, sumber manusia dan sumber kewangan dalam proses semakan semula standard, bagi kesemua pihak yang terlibat, iaitu kepada MTCC sebagai Badan Pentadbir Kebangsaan [National Governing Body (NGB)] yang memudahcarakan proses penyemakan semula standard, pelbagai pihak berkepentingan yang terlibat dalam proses penyemakan semula standard, dan badan pensijilan yang perlu menjalani latihan serta memenuhi syarat-syarat untuk mendapatkan akreditasi.

6. Oleh itu, para peserta telah bersetuju bahawa dalam semakan semula MC&I(Hutan Asli), penggabungan keperluan MC&I Ladang Hutan.v2 ke dalam satu dokumen tunggal perlu dipertimbangkan. Kemantapan keperluan pensijilan untuk hutan asli dan hutan ladang akan dikekalkan dan dipastikan melalui perbincangan SRC dan pihak berkepentingan Malaysia semasa proses semakan semula standard, dan lebih banyak masa akan diperuntukkan bagi setiap mesyuarat SRC bagi perbincangan yang teliti. *Cadangan Proses dan Rangkawaktu bagi Semakan Semula dan Penyelarasan Kriteria dan Petunjuk Malaysia untuk Pensijilan Pengurusan Hutan* adalah dilampirkan sebagai **APPENDIX II**.

7. Seperti yang dinyatakan dalam dokumen SSP3/2014, satu jawatankuasa akan ditubuhkan yang bertanggungjawab atas proses penyemakan semula standard. Dalam hubungan ini, SRC yang mempunyai 15 ahli yang terdiri daripada wakil yang dicalonkan oleh kumpulan pihak berkepentingan masing-masing, iaitu agensi-agensi kerajaan berkaitan, orang asal, pekerja, alam sekitar dan industri daripada tiga rantau di Malaysia, iaitu Sabah, Sarawak dan Semenanjung, akan ditubuhkan untuk menerajui proses penyemakan semula standard.

8. MTCC telah melaksanakan aktiviti pemetaan pihak berkepentingan, dengan pihak berkepentingan yang terlibat secara material dan secara langsung dikategori mengikut kepakaran dan kepentingan yang diwakili seperti yang disenaraikan di **APPENDIX III**. Di bawah kategori ini, terdapat agensi-agensi kerajaan berkaitan seperti Jabatan Kemajuan Orang Asli yang dikelaskan dibawah kategori pihak berkepentingan orang asal dan Jabatan Alam Sekitar yang dikelaskan dibawah kategori pihak berkepentingan alam sekitar, berdasarkan kepada kepakaran dan bidang kuasa. Selain itu, berdasarkan maklumbalas dari Dialog Pihak Berkepentingan MTCC, kategori berasingan untuk wakil-wakil daripada akademik/penyelidik/badan ikhtisas juga dicadangkan. Wakil daripada kategori ini boleh dijemput untuk berkhidmat sebagai ahli penasihat kepada SRC mengikut keperluan.

9. Untuk memastikan maklumat berkenaan proses ini dapat disampaikan kepada pihak tuan/puan secara efisien dan tepat masa, kami berharap agar tuan/puan dapat mengemaskini **maklumat perhubungan tuan/puan**. Kami juga amat menghargai jika tuan/puan dapat **memberi maklumat perhubungan organisasi/agensi lain** yang difikirkan bersesuaian untuk menyertai proses semakan semula ini. Sila gunakan "*Borang Ulasan Pihak Berkepentingan*" yang dilampirkan untuk melengkapkan maklumat tersebut, serta **ulasan tuan/puan mengenai cadangan di Appendix II dan Appendix III**, melalui email kepada En Cheah Chi Ern (cheah@mtcc.com.my) atau melalui faks kepada 03-2161 2293 atau melalui pos kepada MTCC sebelum **8 November 2015**.

Kami menghargai kerjasama dan penyertaan aktif tuan/puan dalam proses semakan semula standard MC&I(Hutan Asli). Maklumat mengenai proses penyemakan semula akan disiarkan di laman sesawang MTCC di <http://www.mtcc.com.my>.

Sekian, terima kasih.

Yang benar,



SITI SYALIZA MUSTAPHA
b.p. Ketua Pegawai Eksekutif

Lampiran:

Sabah Stakeholder List**Relevant Government Agency / *Agensi-Agensi Kerajaan Berkaitan***

Department of Industrial Development & Research
7th & 8th Floor, Block C
Wisma Tun Fuad Stephens, Karamunsing
88300 Kota Kinabalu
SABAH

Sabah Forestry Development Authority (SAFODA)
Tingkat 1, Wisma PERKASA
Jalan Gaya
88000 Kota Kinabalu
SABAH

Economic Planning Unit of Sabah (UPEN)
Lot 6-10, Wisma SEDIA
Off Jalan Pintas
88300 Penampang
SABAH

Jabatan Perhutanan Sabah
KM11, Jalan Utara
Beg Berkunci (Locked Bag) 68
90009 Sandakan
SABAH

Jabatan Tanah dan Ukur Sabah
Wisma Tanah dan Ukur
Jalan Perwira
88100 Kota Kinabalu
SABAH

Pejabat Hasil Bumi
Pejabat Ketua Menteri Sabah
Tingkat 14, Menara Tun Mustapha
88502 Kota Kinabalu
SABAH

Drainage and Irrigation Department
Level 5, Wisma Pertanian Sabah
Jalan Tasik Luyang, Off Jalan Maktab Gaya, Locked
Bag 2052
88767 Kota Kinabalu
SABAH

Indigenous People / *Orang Asal*

Institute for Indigenous Economic Progress (INDEP)
Lot 17, 2nd Floor, Taman Victory
Penampang
88200 Kota Kinabalu
SABAH

Persatuan Bahasa dan Kebudayaan Iranun Sabah (BKI)
Pejabat Daerah Kota Belud
Peti Surat 1
89157 Kota Belud
SABAH

Jaringan Orang Asal SeMalaysia (JOAS)
Lot 5, 1st Floor, Block M
Donggongon
89500 Penampang
SABAH

Kadazandusun Cultural Association (KDCA)
Pejabat Koisaan, Hongkod Koisaan
KM 8, Jalan Penampang, P.O. Box 907, Penampang
89509 Penampang
SABAH

Persatuan Kimaragang Bersatu Sabah
Peti Surat 54
89107 Kota Marudu
SABAH

Keruan Association
P.O. Box 511
89507 Penampang
SABAH

Partners for Community Organizations (PACOS)
Taman Flash Gordon, Kg. Kivatu
KM 18 Jalan Tambunan, P.O. Box 511
89507 Penampang
SABAH

Persatuan Masyarakat Brunei Sabah (PMBS)
No. 10-1, Lorong Plaza Kingfisher
Plaza Kingfisher, Jalan SMC
88450 Kota Kinabalu
SABAH

Persatuan Kebudayaan Lundayeh Sabah
P.O.Box 100
89858 Sipitang
SABAH

Persatuan Kedayan Sabah (KEDAYAN)
Peti Surat 185
89857 Sipitang
SABAH

Persatuan Bangsa Sungai Sabah (SABAS)

Peti Surat 359
Tanjung Aru
88858 Kota Kinabalu
SABAH

Persatuan Bisaya Bersatu Sabah (PBBS)

Lot 11, Tingkat Atas
Bandar Emas Industri
89808 Beaufort
SABAH

Persatuan Masyarakat Gaana Sabah

Lot 13, Tingkat 2
Penampang Baru
89500 Penampang
SABAH

Persatuan Murut Sabah

Aras 8, Wisma Pertanian
Jalan Tasik Luyang, Beg Berkunci 2048
88824 Kota Kinabalu
SABAH

Persatuan Tidong Sabah (PTS)

Mahkamah Anak Negeri, Tingkat 2
Bahagian Majlis Perbandaran Tawau, Peti Surat 60145
91010 Tawau
SABAH

United Sabah Dusun Association (USDA)

P.O. Box 892
89208 Tuaran
SABAH

Worker / Pekerja

Kesatuan Sekerja Sabah

Jabatan Hal Ehwal Kesatuan Sekerja Sabah
Tingkat 7, Blok E, Unit 7.6b, Bangunan KWSP, Jalan
Karamunsing
88000 Kota Kinabalu
SABAH

Sabah Timber Industries Employees Union

Sabah Forest Industries Sdn Bhd
Kompleks SFI, No. 10, Jalan Jeti, W.D.T. 31
89859 Sipitang
SABAH

Pengarah

Jabatan Keselamatan dan Kesihatan Pekerjaan

(Kementerian Sumber Manusia)
Tingkat 1, Sayap Kanan, Wisma PERKESO
No. 11, Lorong Sempelang
88100 Kota Kinabalu
SABAH

Persatuan Bangsa Tombonuo Pitas Sabah

Kg. Tombilidon, Tandik
KM 2, Jalan Pitas, Peti Surat 113
89107 Kota Marudu
SABAH

Persatuan Kebudayaan Kaum Idahan Sabah

Lot 21, MDLD 6041
Lorong 3, Seri Perdana
91111 Lahad Datu
SABAH

Persatuan Momogun Rungus Sabah (SAMORA)

Lot 14, Tingkat 1, Bilik B
Lorong Singgah Mata, Asia City
88000 Kota Kinabalu
SABAH

Persatuan Seni Budaya Bajau Sabah (PSBB)

D/A Sabah Electricity Sdn. Bhd.
Wisma SESB, Jalan Tunku Abdul Rahman
88000 Kota Kinabalu
SABAH

Persatuan Tobilung Bersatu Sabah

Peti Surat 244
89100 Kota Marudu
SABAH

Jabatan Tenaga Kerja Sabah

(Kementerian Sumber Manusia)
Tingkat 1, Blok C&D
Bangunan KWSP
88852 Kota Kinabalu
SABAH

MTUC Sabah Division

Block A, Lot 1
Jalan Ikan Juara 1, Sadong Jaya, Karamunsing
88100 Kota Kinabalu
SABAH

Industry / Industri**Operation Manager****Bornion Timber Sdn. Bhd.**

3rd Floor, Lot 16-18, Block K
Jalan Ikan Juara 1, Sadong Jaya, Karamunsing
88100 Kota Kinabalu
SABAH

**Asian Forestry Company (Sabah) Sdn Bhd
(Begaraya Sdn Bhd)**

Lot A6, Taman T&G 3, Jalan Lotong
89108 Kota Marudu
SABAH

Anika Desiran Sdn. Bhd.

Suite 3.03, 3rd Floor, Wisma E&C
No. 2, Lorong Dungun Kiri, Damansara Heights
50490 Kuala Lumpur
WILAYAH PERSEKUTUAN

Aspirasi Kristal (M) Sdn. Bhd.

39, Jalan Sungai Besi
57100 Kuala Lumpur
WILAYAH PERSEKUTUAN

Eco-Plantations Sdn. Bhd.

Suite 3.03, 3rd Floor, Wisma E&C
No. 2, Lorong Dungun Kiri, Damansara Heights
50490 Kuala Lumpur
WILAYAH PERSEKUTUAN

First Greenworld Sdn. Bhd.

MPT 4604, 3rd Floor, Lot 15-26
Block B, Bandaran Baru, Jalan Baru
91000 Tawau
SABAH

**Ikatan Kayangan Sdn. Bhd. (Silam Forest Products
Sdn. Bhd.)**

Room 1, 1st Floor, Lot. No. 7, Block 10
Bandar Indah, Mile 4, North Road
90009 Sandakan
SABAH

Jayakuik Sdn. Bhd.

Jalan Lok Yen, Sg. Seguntor
Mile 10, Labuk Road, P.O. Box 2003
90772 Sandakan
SABAH

Rakyat Berjaya Sdn. Bhd.

Forestry Division, Level 9, Wisma Innoprise
Jalan Sulaiman, Teluk Likas
88817 Kota Kinabalu
SABAH

KTS Plantation Sdn. Bhd.

Lot 32, Bandar Pasaraya Commercial Complex
Mile 4, North Road, W.D.T. 20
90009 Sandakan
SABAH

Arus Silam Sdn. Bhd.**(Silam Forest Products Sdn. Bhd.)**

Lot 34, 1st Floor, Likas Square Commercial Centre
Jalan Istiadat, Likas Bay
88400 Kota Kinabalu
SABAH

Asiatic Organic Farm Sdn. Bhd.

TB 3478, Ground Floor
Jalan Masjid
91000 Tawau
SABAH

Benta Wawasan Sdn. Bhd.

TB 9130 & 9131, Perdana Square
Mile 3 1/2, Apas Road, PO Box 62074
91030 Tawau
SABAH

Borneo Sulaman Cove Sdn. Bhd.

No. 489, Lorong Sang Kancil 1
88300 Kota Kinabalu
SABAH

Empayar Kejora Sdn. Bhd.

1st Floor, Lot 2, Block F
Bandar Nam Tung, PPM 346 Elopura
90000 Sandakan
SABAH

Indah Serimas Sdn. Bhd.

Lot 6-2, 2nd Floor, Block E
Lintas Square, Jalan Lintas
88300 Kota Kinabalu
SABAH

Director**Forest Solutions Malaysia Sdn. Bhd.**

L-70-7 KK Times Square
Off Jalan Coastal
88100 Kota Kinabalu
SABAH

K.M. Hybrid Plantation Sdn. Bhd.

Suite 8, 9th Floor, Wisma Perindustrian
Jalan Istiadat, Likas Bay
88400 Kota Kinabalu
SABAH

KK Advantage Sdn. Bhd.

1st Floor, Lot 73, Block 6, Prima Square Phase 1
Batu 4, Jalan Utara
90000 Sandakan
SABAH

Legenda Aktif Sdn. Bhd.

Lot 6-2, 2nd Floor, Block E
Lintas Square, Jalan Lintas
88300 Kota Kinabalu
SABAH

Lebihasil Sdn. Bhd.

Lot 157, Sedco Light Industrial Estate
Mile 3, North Road, W.D.T. 108
90009 Sandakan
SABAH

Kelola Maju Sdn. Bhd.**(Silam Forest Products Sdn. Bhd.)**

No. 87, Rightview Corporation Building,
Mile 3, Jalan Kolam, Luyang
88100 Kota Kinabalu
SABAH

Admin**Timberwell Bhd.**

2nd Floor, Wisma BSN Sabah
Jalan Kemajuan, Karamuning
88000 Kota Kinabalu
SABAH

General Manager - Timber Operations**Sabah Softwoods Berhad**

KM 8, Jalan Sin San
Pasir Putih, P.O. Box 60966
91019 Tawau
SABAH

Samel Plantation Sdn. Bhd.

Aras 14, Bangunan Yayasan Melaka
Jalan MITC Hang Tuan Jaya
75470 Ayer Keroh
MELAKA

Satria Eramaju Sdn. Bhd.

1st Floor, Lot 73, Block 6, Prima Square Phase 1
Batu 4, Jalan Utara
90000 Sandakan
SABAH

TH Bonggaya Sdn. Bhd.

D/A Ladang Jatimas Sdn Bhd
Block 9, Lot 5, Tingkat 2, Lorong Bandar Indah 1
90739 Sandakan
SABAH

Ratus Awansari Sdn. Bhd.

Suite 3.03, 3rd Floor, Wisma E&C
No. 2, Lorong Dungun Kiri, Damansara Heights
50490 Kuala Lumpur
WILAYAH PERSEKUTUAN

Total Degree Sdn. Bhd.

D/A Ladang Jatimas Sdn Bhd
Block 9, Lot 5, Tingkat 2, Lorong Bandar Indah 1
90739 Sandakan
SABAH

Ultra Surge Sdn. Bhd.

1st Floor, Lot 73, Block 6, Prima Square
Phase 1, Batu 4, Jalan Utara
90000 Sandakan
SABAH

Maxland Sdn. Bhd.

Lot 6, 1st Floor, Block 9
Mile 4, Bandar Indah
90009 Sandakan
SABAH

Persatuan Pembalak Bumiputera Sabah**(Pembalak Bumi)**

Lot. 60B, Tingkat 1, Blok B
Jalan Leila, P.O.Box 1033
90008 Sandakan
SABAH

Sr. Manager**Sabah Forest Industries Sdn. Bhd.**

Kompleks S.F.I.
No. 10, Jalan Jeti, WDT No. 31
89859 Sipitang
SABAH

Administrative Secretary**Sabah Timber Industries Association**

Lot 25 & 26, Blok E, 1st Floor, Phase 3, Damai Plaza
Luyang Commercial Centre, WDT 264
88999 Kota Kinabalu
SABAH

Sapulut Forest Development Sdn. Bhd.

8th Floor, Block B, Lot 8.1
Kompleks Kuwasta Kota Kinabalu, P.O. Box 11291
88814 Kota Kinabalu
SABAH

Serijaya Industries Sdn. Bhd.

2nd Floor, Bangunan TSH
TB 9, KM 7, Apas Road
91000 Tawau
SABAH

Timber Association of Sabah

Lot 9, 1st Floor, Block B-C
Sadong Jaya, Karamuning
88846 Kota Kinabalu
SABAH

Top Quantum Sdn. Bhd.

2147, Jalan Habib Hussein
Locked Bag No. 29
91000 Tawau
SABAH

TSH Resources Bhd

TB9, KM 7, Jalan Apas
TSH Industrial Estate
91000 Tawau
SABAH

Warisan Majuria Sdn. Bhd.

Lot 157, Sedco Light Industrial Estate
Mile 3, North Road, W.D.T. 108
90009 Sandakan
SABAH

Yayasan Sabah Group

Menara Tun Mustapha, Yayasan Sabah Headquarters
Complex
Likas Bay, P.O. Box 11201
88813 Kota Kinabalu
SABAH

Environment / Alam Sekitar

Land Empowerment Animals People (LEAP)

HG01B, Ground Floor, Hawaii Court
Waikiki Condominium, Tanjung Aru
88100 Kota Kinabalu
SABAH

Sabah Wetlands Conservation Society

Kota Kinabalu Wetland Centre
Off Jalan Bukit Bendera Upper, Likas
88400 Kota Kinabalu
SABAH

WWF-MY Sabah Office

6th Floor, CPS Tower, Centre Point Complex
No. 1, Jalan Centre Point
88800 Kota Kinabalu
SABAH

Jabatan Alam Sekitar Negeri Sabah

Aras 4, Blok A, Kompleks Pentadbiran Kerajaan
Persekutuan Sabah
Jalan UMS-Sulaman, Likas
88450 Kota Kinabalu
SABAH

Malaysian Nature Society (MNS) Sabah Branch

A6-2-11 Taman Penampang
Jalan Shantung Off Jalan Penampang Lama
88900 Penampang
SABAH

Assistant Director

Wildlife Department Sabah (Headquarters)
5th Floor, Block B, Wisma MUIS
88100 Kota Kinabalu
SABAH

Environment Protection Department (EPD)

1-3 Floor, Wisma Budaya
Jalan Tunku Abdul Rahman, Locked Bag No. 2078
88999 Kota Kinabalu
SABAH

President

Sabah Environment Protection Association (SEPA)

8AF13, 8th Floor
Kompleks Karamunsing
88300 Kota Kinabalu
SABAH

MALAYSIAN TIMBER CERTIFICATION SCHEME
Normative Document

SSP 3/2014

10 January 2014
(Publication date)

Rules on Standard Setting Process for Development of Timber Certification Standards



Malaysian Timber Certification Council

C-08-05, Block C, Megan Avenue II
No.12, Jalan Yap Kwan Seng
50450, Kuala Lumpur, Malaysia
Tel: +60 (0)3 2161 2298, Fax: +60 (0)03 2161 2293
E-mail: info@mtcc.com.my, Web: www.mtcc.com.my

Document name : Rules on Standard Setting Process for Development of
Timber Certification Standards

Document title : SSP 3/2014

Approved by : MTCC Board of Trustees **Date** : 10 January 2014

Publication date : 10 January 2014

Application date : 10 January 2014
(Date of entry into force)

TABLE OF CONTENTS

1	Scope	1
2	Normative Reference	1
3	Terms and Definitions	1
4	Standardising Body	1
5	Standard Setting Process	2
6	Revision of Standards/Normative Documents	4
Appendix A:	List of Terms and Definitions extracted from PEFC ST 1001:2010	
	Standard Setting – Requirements	7

1. SCOPE

- 1.1 This document provides the Rules to be followed in the standard setting process to develop the forest management standard used in the Malaysian Timber Certification Scheme (MTCS) operated by the Malaysian Timber Certification Council (MTCC).
- 1.2 The standard setting process may be carried out at national or at any sub-national level, and the standard drafted to be applied in individual, group and/or regional certification.

2. NORMATIVE REFERENCES

As the MTCC is a member of the Programme for the Endorsement of Forest Certification schemes (PEFC), it is important to ensure that in developing the standards used in the MTCS, the standard setting process complies with the PEFC Council requirements as follows:

- (a) PEFC ST 1001:2010 *Standard Setting - Requirements*;
- (b) ISO/IEC Guide 59:1994 *Code of good practice for standardization*; and
- (c) ISO/IEC Guide 2:1996 *Standardisation and related activities – General vocabulary*.

3. TERMS AND DEFINITIONS

For the purposes of this document, the terms and definitions contained in PEFC ST 1001:2010 (see list in **Appendix A**) and ISO/IEC Guide 2:1996 *Standardisation and related activities – General vocabulary* apply.

4. STANDARDISING BODY

- 4.1. The development of certification standards shall be supported and coordinated by MTCC as the standardisation body and be independent from the certification or accreditation processes.
- 4.2 The standardising body shall have written procedures for standard-setting activities describing:
- (a) its status and structure, including a body responsible for consensus building and for formal adoption of the standard;
 - (b) the record-keeping procedures;
 - (c) the procedures for balanced representation of stakeholders;
 - (d) the standard-setting process;
 - (e) the mechanism for reaching consensus; and
 - (f) revision of standards/normative documents
- 4.3 The standardising body shall make its standard-setting procedures publicly available and shall regularly review its standard-setting procedures including consideration of comments from stakeholders.
- 4.4 The standardising body shall keep records relating to the standard-setting process providing evidence of compliance with the requirements of this document and the standardising body's own procedures. The records shall be kept for a minimum of five years and shall be available to interested parties upon request.

- 4.5 The standardising body shall establish a permanent or temporary working group/committee responsible for standard-setting activities. The working group/committee shall:
- (a) be accessible to materially and directly affected stakeholders;
 - (b) have balanced representation and decision-making by stakeholder categories relevant to the subject matter with equal representation of the following stakeholder groups: environmental, economic, social (indigenous peoples), social (workers' union), and relevant government agencies, and with balanced representation from the three geographical regions covering Sabah, Sarawak and Peninsular Malaysia, where single concerned interests shall not dominate nor be dominated in the process; and
 - (c) include stakeholders with expertise relevant to the subject matter of the standard, those that are materially affected by the standard, and those that can influence the implementation of the standard. The materially affected stakeholders shall represent a meaningful segment of the participants.
- 4.6 The standardising body shall establish procedures, which are accessible to stakeholders, for dealing with any substantive and procedural complaints relating to the standardising activities. Upon receipt of the complaint, the standardising body shall:
- (a) acknowledge receipt of the complaint to the complainant,
 - (b) gather and verify all necessary information to validate the complaint, impartially and objectively evaluate the subject matter of the complaint, and make a decision upon the complaint, and
 - (c) formally communicate the decision on the complaint and of the complaint handling process to the complainant.
- 4.7 The standardising body shall establish at least one contact point for enquiries and complaints relating to its standard-setting activities. The contact point shall be made easily available.

5. STANDARD SETTING PROCESS

- 5.1 The standardising body shall identify stakeholders relevant to the objectives and scope of the standard-setting work. In the case of forest management certification, the relevant stakeholder groups should represent the different aspects of sustainable forest management at national or sub-national level covering the social, economic, environmental interest groups and the relevant government agencies.

[Note: A stakeholder mapping exercise that includes defining which interest sectors are relevant and why, and for each sector what are likely to be the key issues, who are the key stakeholders, and what means of communication will best reach them, is a recognised means of meeting the requirement.]

- 5.2 The standardising body shall identify disadvantaged and key stakeholders. The standardising body shall address the constraints of their participation and proactively seek their participation and contribution in the standard-setting activities.
- 5.3 The standardising body shall make a public announcement of the start of the standard-setting process and include an invitation for participation in a timely manner on its website and in suitable media as appropriate to afford stakeholders an opportunity for meaningful contributions. The announcement and invitation shall include:

- (a) information about the objectives, scope and the steps of the standard-setting process and its timetable;
 - (b) information about opportunities for stakeholders to participate in the process;
 - (c) an invitation to stakeholders to nominate their representative(s) to the working group/committee. The invitation to disadvantaged and key stakeholders shall be made in a manner that ensures that the information reaches intended recipients and in a format that is understandable;
 - (d) an invitation to comment on the scope and the standard-setting process; and
 - (e) reference to publicly available standard-setting procedures.
- 5.4 The standardising body shall review the standard-setting process based on comments received from the public announcement and establish a working group/committee or adjust the composition of an already existing working group/committee based on received nominations. The acceptance and refusal of nominations shall be justifiable in relation to the requirements for balanced representation of the working group/committee and resources available for the standard-setting.
- 5.5 The work of the working group/committee shall be organised in an open and transparent manner where:
- (a) working drafts shall be available to all members of the working group/committee,
 - (b) all members of the working group/committee shall be provided with meaningful opportunities to contribute to the development or revision of the standard and submit comments to the working drafts, and
 - (c) comments and views submitted by any member of the working group/committee shall be considered in an open and transparent way and their resolution and proposed changes shall be recorded.
- 5.6 The standardising body shall organise a public consultation on the enquiry draft and shall ensure that:
- (a) the start and the end of the public consultation is announced in a timely manner in suitable media;
 - (b) the invitation of disadvantaged and key stakeholders shall be made by means that ensure that the information reaches its recipient and is understandable;
 - (c) the enquiry draft is publicly available and accessible;
 - (d) the public consultation is for at least 60 days;
 - (e) all comments received are considered by the working group/committee in an objective manner; and
 - (f) a synopsis of received comments compiled from material issues, including the results of their consideration, is publicly available, for example on a website.
- 5.7 The standardising body shall organise pilot testing of the new standards and the results of the pilot testing shall be considered by the working group/committee.
- Note: Pilot testing is not required in case of revision of a standard where experience from its usage can substitute for pilot testing.
- 5.8 The decision of the working group/committee to recommend the final draft for formal approval shall be taken on the basis of a consensus. In order to reach a consensus, the working group/committee can utilise the following alternative processes to establish whether there is opposition:

- (a) a face-to face meeting where there is a verbal yes/no vote, show of hands for a yes/no vote; a statement on consensus from the Chair where there are no dissenting voices or hands (votes); a formal balloting process, etc.,
- (b) a telephone conference meeting where there is a verbal yes/no vote,
- (c) an e-mail meeting where a request for agreement or objection is provided to members with the members providing a written response (a proxy for a vote), or
- (d) combinations thereof.

5.9 In the case of a negative vote which represents sustained opposition to any important part of the concerned interests surrounding a substantive issue, the issue shall be resolved using the following mechanism(s):

- (a) discussion and negotiation on the disputed issue within the working group/committee in order to find a compromise;
- (b) direct negotiation between the stakeholder(s) submitting the objection and stakeholders with different views on the disputed issue in order to find a compromise; and
- (c) dispute resolution process (which shall be guided by the respective resolution procedures agreed by the working group/committee).

5.10 Documentation on the implementation of the standard-setting process shall be made publicly available.

5.11 The standardising body shall formally approve the standards and normative documents based on evidence of consensus reached by the working group/committee. The approval of the standards and normative documents shall gain the support of at least two-third (2/3) of the membership of the working group/committee. All standards and normative documents shall be approved by the Board of Trustees of MTCC.

5.12 The formally approved standards/normative documents shall be published in a timely manner and made publicly available.

6 REVISION OF STANDARDS/NORMATIVE DOCUMENTS

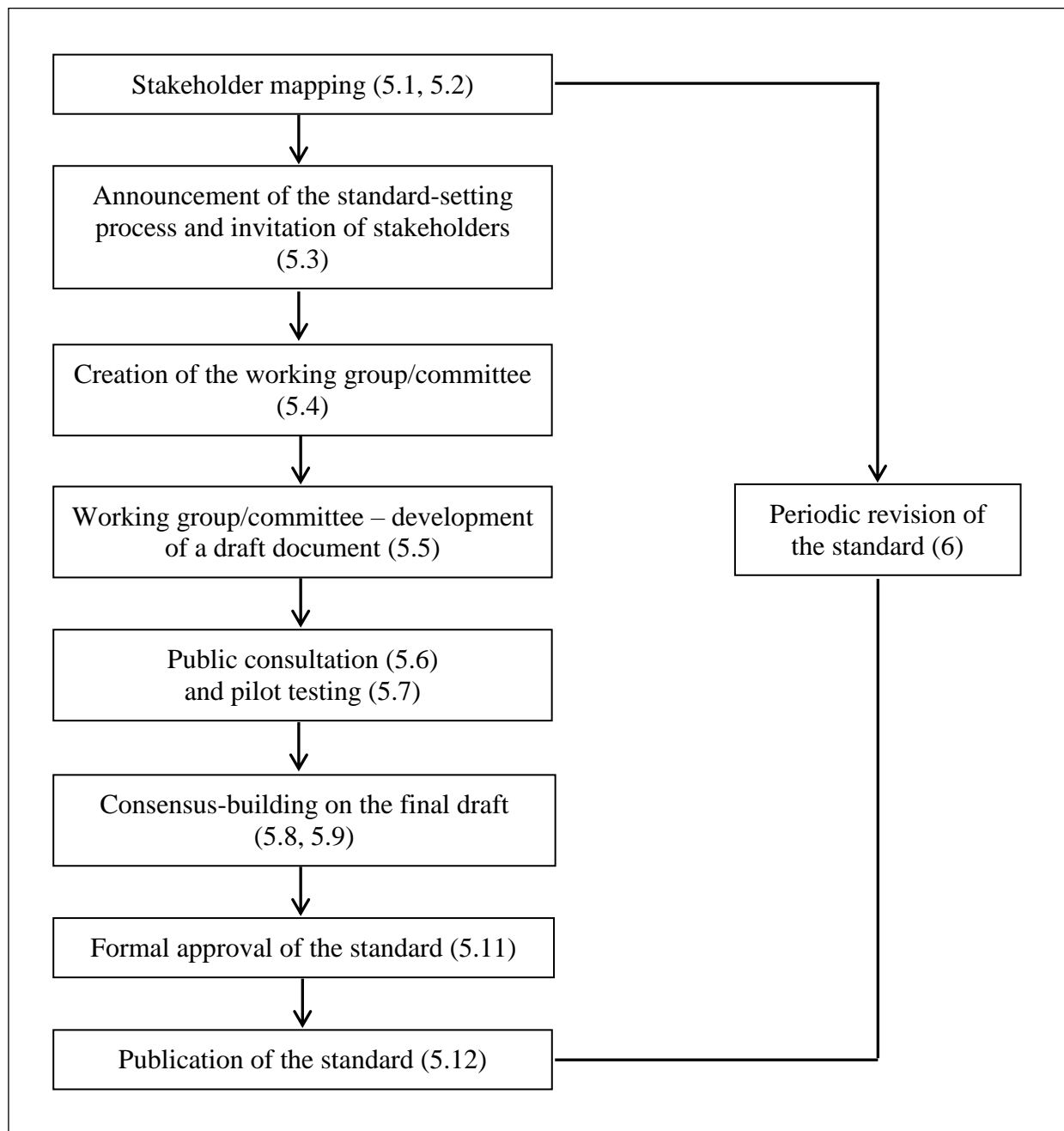
6.1 The standards/normative documents shall be reviewed and revised at intervals that do not exceed a five-year period. The procedures for the revision of the standards/normative documents shall follow those set out in chapter 5.

6.2 The revision shall define the application date and transition date of the revised standards/normative documents.

6.3 The application date shall not exceed a period of one year from the publication of the standard.

6.4 The transition date shall not exceed a period of one year except in justified exceptional circumstances where the implementation of the revised standards/normative documents requires a longer period.

Figure 1: Standard-setting process



List of Terms and Definitions extracted from PEFC ST 1001:2010 Standard Setting - Requirements

1. Consensus

General agreement characterised by the absence of sustained opposition to substantial issues by any important part of the concerned interest and by a process that involves seeking to take into account the views of all parties concerned and to reconcile any conflicting arguments.

Note: Consensus need not imply unanimity (ISO/IEC Guide 2)

2. Disadvantaged stakeholder

A **stakeholder** who might be financially or otherwise disadvantaged in participating in the standard-setting work.

3. Enquiry draft

Proposed document that is available for public consultation.

4. Final draft

A proposed document that is available for formal approval.

5. Key stakeholder

A **stakeholder** whose participation is critical to the results of the standard-setting work.

6. Normative document

A document that provides rules, guidelines or characteristics for activities or their results.

Note 1: The term “normative document” is a generic term that covers such documents as standards, technical specifications, codes of practice and regulations.

Note 2: “A document” is to be understood as any medium with information recorded on or in it.

Note 3: The terms for different kinds of normative documents are defined considering the document and its content as a single entity (ISO/IEC Guide 2)

7. Revision

Introduction of all necessary changes to the substance and presentation of a normative document.

Note: The results of the revision are presented by issuing a new edition of the normative document (ISO/IEC Guide 2).

8. Review

Activity of checking a normative document to determine whether it is to be reaffirmed, changed or withdrawn.

9. Stakeholder

A person, group or organisation with an interest in the subject of the standardisation.

Note: The nine major groups that have been defined by Agenda 21 of the United Nations Conference on Environment and Development (UNCED) in Rio de Janeiro in 1992 provides an example of stakeholders involved in/concerned by sustainable forest management: (i) business and industry, (ii) children and youth, (iii) forest owners, (iv) indigenous people, (v) local authorities, (vi) NGOs, (vii) scientific and technological community, (viii) women, and (ix) workers and trade unions.

10. Standard

A document, established by consensus and approved by a recognised body that provides, for common and repeated use, rules, guidelines or characteristics for activities or their results, aimed at the achievement of the optimum degree or order in a given context.

Note: Standards should be based on the consolidated results of science, technology and experience, and aimed at the promotion of optimum benefits (ISO/IEC Guide 2).

11. Standardising body

Body that has recognised activities in standardisation (ISO Guide 2).

Note: A standardising body for a forest management scheme/standard is a body which is responsible for the development and maintenance of standards for the forest certification scheme. The standardising body can be a PEFC national governing body or the standardising body can be separate from the governance of the forest certification scheme.

12. Working draft

Proposed document that is available generally for comments or voting within a working group/committee.

**PROPOSED PROCESS AND TIMELINES FOR
REVIEW OF MC&I(NATURAL FOREST) AND STREAMLINING OF
FOREST MANAGEMENT CERTIFICATION STANDARDS**

Timeline	Activity
Jul. 2015	<ul style="list-style-type: none"> • Stakeholder dialogue on proposal to review the MC&I(Natural Forest) and streamline the forest management certification (FMC) standards
Month 1 (Oct. 2015)	<ul style="list-style-type: none"> • Announcement on Review of MC&I(Natural Forest) and streamlining of FMC standards
Month 2 & 3 (Nov. – Dec. 2015)	<ul style="list-style-type: none"> • First public comment (60-day) on review of MC&I(Natural Forest) • Invitation to nominate representatives to become members of Standards Review Committee (SRC)
Month 4 & 5 (Jan. – Feb. 2016)	<ul style="list-style-type: none"> • Secretariat compiles/consolidates comments/proposals received from the First public comment period and prepares a <i>Working Draft 1</i> for the consideration of the SRC • Formation and formalisation of multi-stakeholder SRC
Month 6 & 7 (Mar. – Apr. 2016)	<ul style="list-style-type: none"> • First Meeting of the SRC to consider the comments/proposals received from the First public comment period contained in <i>Working Draft 1</i> and prepares <i>Enquiry Draft 1</i> of the revised standard
Month 8 & 9 (May – Jun. 2016)	<ul style="list-style-type: none"> • Enquiry Draft 1 circulated and posted on MTCC web site for Second public comment (30-day) • Secretariat compiles comments and prepares <i>Working Draft 2</i>
Month 10 & 11 (Jul. – Aug. 2016)	<ul style="list-style-type: none"> • Second Meeting of the SRC to consider the comments/proposals received from the Second public comment period contained in <i>Working Draft 2</i> and prepares <i>Enquiry Draft 2</i>
Month 12 – 14 (Sep. – Nov. 2016)	<ul style="list-style-type: none"> • Secretariat organises and facilitates regional consultations (i.e. in Sabah, Sarawak and Peninsular Malaysia) on <i>Enquiry Draft 2</i> • Secretariat compiles comments and prepares <i>Working Draft 3</i>
Month 15 & 16 (Dec. – Jan. 2016)	<ul style="list-style-type: none"> • Third Meeting of the SRC to consider the comments/proposals received from the regional consultations contained in <i>Working Draft 3</i> and prepares <i>Final Enquiry Draft</i>
Month 17 & 18 (Feb. – Mar. 2017)	<ul style="list-style-type: none"> • <i>Final Enquiry Draft</i> circulated and posted on MTCC web site for third and final public comment (60-day) • Secretariat compiles comments and prepares <i>Final Working Draft</i>
Month 19 & 20 (Apr. – May 2017)	<ul style="list-style-type: none"> • Fourth Meeting of the SRC to consider <i>Final Working Draft</i>, finalise and adopt revised standard
Month 21 & 22 (Jun. – Jul. 2017)	<ul style="list-style-type: none"> • Adoption of revised standard by MTCC Board of Trustees • Revised standard posted on the MTCC website and printed copies made available

**CADANGAN PROSES DAN RANGKAWAKTU BAGI SEMAKAN SEMULA
MC&I(HUTAN ASLI) DAN PENYELARASAN PENSIJILAN PENGURUSAN HUTAN**

Jangka Masa	Aktiviti
Jul. 2015	<ul style="list-style-type: none"> • Dialog dengan Pihak Berkepentingan mengenai cadangan untuk semakan semula MC&I(Hutan Asli) dan penyelarasan standard pensijilan pengurusan hutan (FMC)
Bulan 1 (Okt. 2015)	<ul style="list-style-type: none"> • Pengumuman bagi Semakan Semula MC&I(Hutan Asli) dan penyelarasan standard FMC
Bulan 2 & 3 (Nov. – Dis. 2015)	<ul style="list-style-type: none"> • Komen umum peringkat pertama (60 hari) untuk semakan semula MC&I(Hutan Asli) dan penyelarasan standard FMC • Jemputan untuk mencalonkan wakil sebagai ahli Jawatankuasa Semakan Semula Standard (SRC)
Bulan 4 & 5 (Jan. – Feb. 2016)	<ul style="list-style-type: none"> • Urusetia menyusun/mengumpul ulasan/cadangan yang diterima dari Komen umum peringkat pertama dan menyediakan <i>Draf Kerja 1</i> untuk pertimbangan SRC • Pembentukan SRC yang terdiri daripada pelbagai pihak berkepentingan pelbagai.
Bulan 6 & 7 (Mac. – Apr. 2016)	<ul style="list-style-type: none"> • Mesyuarat Pertama SRC untuk meneliti <i>Draft Kerja 1</i> dan membincang ulasan/cadangan yang diterima melalui Komen umum peringkat pertama <i>Draft Kerja 1</i>, dan menyediakan <i>Draft Pertanyaan 1</i>
Bulan 8 & 9 (Mei – Jun 2016)	<ul style="list-style-type: none"> • <i>Draf Pertanyaan 1</i> diedarkan dan dimuatnaik ke laman sesawang MTCC untuk Komen umum peringkat kedua (30 hari) • Urusetia mengumpul ulasan dan menyediakan <i>Draf Kerja 2</i>
Bulan 10 & 11 (Jul. – Ogo. 2016)	<ul style="list-style-type: none"> • Mesyuarat Kedua SRC untuk membincang <i>Draf Kerja 2</i> yang mengandungi ulasan/cadangan yang diterima dari Komen umum peringkat kedua <i>Draft Kerja 2</i> dan menyediakan <i>Draf Pertanyaan 2</i>
Bulan 12 – 14 (Sep. – Nov. 2016)	<ul style="list-style-type: none"> • Urusetia menganjurkan dan memudahcarakan rundingan peringkat rantau (di Sabah, Sarawak and Semenanjung Malaysia) atas <i>Draf Pertanyaan 2</i> dengan pihak berkepentingan • Urusetia mengumpul ulasan dan menyediakan <i>Draf Kerja 3</i>
Bulan 15 & 16 (Dis. – Jan. 2016)	<ul style="list-style-type: none"> • Mesyuarat Ketiga SRC untuk membincang <i>Draf Kerja 3</i> yang mengandungi ulasan/cadangan yang diterima dari rundingan peringkat rantau dan menyediakan <i>Draf Pertanyaan Terakhir</i>
Bulan 17 & 18 (Feb. – Mac 2017)	<ul style="list-style-type: none"> • <i>Draf Pertanyaan Terakhir</i> diedarkan dan dimuatnaik ke laman sesawang MTCC untuk Komen umum peringkat ketiga dan terakhir (60 hari) • Urusetia mengumpul ulasan dan menyediakan <i>Draf Kerja Terakhir</i>
Bulan 19 & 20 (Apr. – Mei 2017)	<ul style="list-style-type: none"> • Mesyuarat Keempat SRC untuk membincang <i>Draf Kerja Terakhir</i> dan memuktamadkan standard yang kemas kini.
Bulan 21 & 22 (Jun – Jul. 2017)	<ul style="list-style-type: none"> • Standard yang terkemaskini diluluskan oleh Lembaga Pemegang Amanah MTCC • Standard yang terkemaskini dimuatnaik ke laman sesawang MTCC dan dicetak

Stakeholder Categorisation

MTCC conducted a stakeholder mapping exercise in August – September 2015 to review the existing categorisation of stakeholders based on their expertise and the interest they represent, as well as taking into consideration the views raised by the stakeholders during the MTCC Stakeholder Dialogue held on 28 July 2015.

As a result of the mapping exercise, the following key stakeholders/expert groups were identified:

- i. **Relevant Government Agency**
- ii. **Indigenous people** – simplified from ‘Social (indigenous peoples)’;
- iii. **Workers** – simplified from ‘Social (Workers’ Union)’
- iv. **Environment;**
- v. **Industry;** renamed from ‘Economic’ and
- vi. **Academic/research/professional bodies** (new category).

The detailed listing of stakeholders by interest/expertise groups are as shown in Table 1. This categorisation will form the basis for the selection of members to form the Standards Review Committee (SRC), the structure of which is as shown in Diagram 1.

Kategorisasi Pihak Berkepentingan

MTCC telah menjalankan aktiviti pemetaan pihak berkepentingan pada Ogos – September 2015 untuk mengkaji semula kategori yang sedia ada bagi pihak berkepentingan berdasarkan kepakaran dan kepentingan yang mereka wakili, dan juga mengambil kira pandangan yang dibangkitkan oleh pihak berkepentingan semasa Dialog Pihak Berkepentingan MTCC yang telah diadakan pada 28 Julai 2015.

Hasil daripada aktiviti pemetaan tersebut, pihak berkepentingan utama / kumpulan pakar berikut telah dikenal pasti:

- i. **Agensi-Agensi Kerajaan Berkaitan**
- ii. **Orang Asal** – disingkatkan daripada ‘Sosial (Orang Asal)’;
- iii. **Perkerja** – disingkatkan daripada ‘Sosial (Kesatuan Pekerja)’
- iv. **Alam Sekitar;**
- v. **Industri;** dinamakan semula daripada ‘Ekonomi’ dan
- vi. **Akademik/penyelidik/badan ikhtisas** (kategori baru).

Senarai terperinci pihak berkepentingan menurut kepentingan kumpulan/kepakaran adalah seperti ditunjukkan dalam Jadual 1. Kategori-kategori ini akan menjadi asas bagi pemilihan ahli Jawatankuasa Semakan Semula Standard (SRC), mengikut struktur sepertimana yang ditunjukkan dalam Rajah 1.

Table 1: Identified Stakeholders by Interest Groups
Jadual 1: Pihak Berkepentingan yang Dikenalpasti mengikut Kumpulan Kepentingan

Relevant Government Agency / Agensi-Agensi Kerajaan Berkaitan

No.	Organisation / Organisasi	Region / Rantau
1	Ibu Pejabat Jabatan Perhutanan Semenanjung Malaysia (JPSM)	Peninsula
2	Jabatan Perhutanan Negeri Johor	Peninsula
3	Jabatan Perhutanan Negeri Kedah	Peninsula
4	Jabatan Perhutanan Negeri Kelantan	Peninsula
5	Jabatan Perhutanan Negeri Melaka	Peninsula
6	Jabatan Perhutanan Negeri Pahang	Peninsula
7	Jabatan Perhutanan Negeri Perak	Peninsula
8	Jabatan Perhutanan Negeri Perlis	Peninsula
9	Jabatan Perhutanan Negeri Pulau Pinang	Peninsula
10	Jabatan Perhutanan Negeri Selangor	Peninsula
11	Jabatan Perhutanan Negeri Sembilan	Peninsula
12	Jabatan Perhutanan Negeri Terengganu	Peninsula
13	Forest Plantation Development Sdn. Bhd.	Peninsula
14	Human Rights Commission of Malaysia (SUHAKAM)	Peninsula
15	Ibu Pejabat Jabatan Tenaga Kerja Semenanjung Malaysia	Peninsula
16	Iskandar Regional Development Authority (IRDA)	Peninsula
17	Jabatan Pengairan dan Saliran Malaysia	Peninsula
18	Kementerian Kemajuan Luar Bandar dan Wilayah	Peninsula
19	Kementerian Perusahaan Perladangan dan Komoditi (MPIC)	Peninsula
20	Kementerian Sumber Asli dan Alam Sekitar (NRE)	Peninsula
21	Malaysian Timber Industry Board (MTIB)	Peninsula
22	Unit Perancang Ekonomi	Peninsula
23	Department of Industrial Development & Research	Sabah
24	Drainage and Irrigation Department	Sabah
25	Economic Planning Unit of Sabah (UPEN)	Sabah
26	Jabatan Perhutanan Sabah	Sabah
27	Jabatan Tanah dan Ukur Sabah	Sabah
28	Pejabat Hasil Bumi	Sabah
29	Sabah Forestry Development Authority (SAFODA)	Sabah
30	Jabatan Hutan Sarawak	Sarawak
31	Majlis Adat Istiadat Sarawak	Sarawak
32	Ministry of Resource Planning and Environment	Sarawak
33	Sarawak Forestry Corporation Sdn. Bhd.	Sarawak
34	Sarawak Land and Survey Department	Sarawak
35	Sarawak River Board	Sarawak
36	Sarawak Timber Industry Development Corporation (STIDC)	Sarawak
37	State Attorney-General's Chambers	Sarawak
38	State Planning Unit	Sarawak

Indigenous People / *Orang Asal*

No.	Organisation / Organisasi	Region / Rantau
1	Jabatan Kemajuan Orang Asli Malaysia (JAKOA)	Peninsula
2	Centre for Orang Asli Concerns (COAC)	Peninsula
3	Jaringan Kampong Orang Asli Semenanjung Malaysia	Peninsula
4	Persatuan Orang Asli Perak (POAP)	Peninsula
5	Persatuan Orang Asli Semenanjung Malaysia (POASM)	Peninsula
6	Persatuan Siswazah Orang Asli Semenanjung Malaysia	Peninsula
7	Sinui Pai Nanek Sengik (SPNS)	Peninsula
8	Bisaya Sarawak Association	Sarawak
9	Community Information and Communication Centre (CICOM)	Sarawak
10	Dayak Bidayuh National Association (DBNA)	Sarawak
11	Federation of Orang Ulu Associations of Sarawak, Malaysia (FORUM)	Sarawak
12	Persatuan Lun Bawang Sarawak	Sarawak
13	Persatuan Kebangsaan Orang Ulu Sarawak (OUNA)	Sarawak
14	Persatuan Kebangsaan Melayu Sarawak (Sarawak Malay National Union)	Sarawak
15	Persatuan Pembangunan Tipun Penan Sarawak (PETIPUN)	Sarawak
16	Pertubuhan Kelabit Sarawak (Rurum Kelabit Sarawak)	Sarawak
17	Sarawak Dayak Iban Association (SADIA)	Sarawak
18	Sarawak Dayak National Union (SDNU)	Sarawak
19	Persatuan Kebangsaan Kenyah Sarawak (PKKS)	Sarawak
20	Persatuan kaum Penan Sarawak	Sarawak
21	Sarawakians Access (SACCESS)	Sarawak
22	Sarawak Melanau Community Charitable Trust Board	Sarawak
23	Institute for Indigenous Economic Progress (INDEP)	Sabah
24	Jaringan Orang Asal SeMalaysia (JOAS)	Sabah
25	Kadazandusun Cultural Association (KDCA)	Sabah
26	Keruan Association	Sabah
27	Partners for Community Organizations (PACOS)	Sabah
28	Persatuan Bahasa dan Kebudayaan Iranun Sabah (BKI)	Sabah
29	Persatuan Bangsa Sungai Sabah (SABAS)	Sabah
30	Persatuan Bangsa Tombonuo Pitas Sabah	Sabah
31	Persatuan Bisaya Bersatu Sabah (PBBS)	Sabah
32	Persatuan Kebudayaan Kaum Idahan Sabah	Sabah
33	Persatuan Kebudayaan Lundayeh Sabah	Sabah
34	Persatuan Kedayan Sabah (KEDAYAN)	Sabah
35	Persatuan Kimaragang Bersatu Sabah	Sabah
36	Persatuan Masyarakat Brunei Sabah (PMBS)	Sabah
37	Persatuan Masyarakat Gaana Sabah	Sabah
38	Persatuan Momogun Rungus Sabah (SAMORA)	Sabah
39	Persatuan Murut Sabah	Sabah
40	Persatuan Seni Budaya Bajau Sabah (PSBB)	Sabah
41	Persatuan Tidong Sabah (PTS)	Sabah
42	Persatuan Tobilung Bersatu Sabah	Sabah
43	United Sabah Dusun Association (USDA)	Sabah

Workers / Pekerja

No.	Organisation / Organisasi	Region / Rantau
1	Building and Wood Workers International (BWI)	Peninsula
2	Jabatan Keselamatan dan Kesihatan Pekerjaan (Kementerian Sumber Manusia)	Peninsula
3	Jabatan Tenaga Kerja Semenanjung Malaysia (Kementerian Sumber Manusia)	Peninsula
4	Kesatuan Pegawai-Pegawai Hutan Melayu Semenanjung Malaysia (KPPHMSM)	Peninsula
5	National Institute of Occupational Safety and Health (NIOSH)	Peninsula
6	Timber Employees Union Peninsular Malaysia	Peninsula
7	Jabatan Keselamatan dan Kesihatan Pekerjaan (Kementerian Sumber Manusia)	Sarawak
8	Jabatan Tenaga Kerja Sarawak (Kementerian Sumber Manusia)	Sarawak
9	Kesatuan Pekerja-Pekerja Industri Perkayuan Sarawak (TIEUS)	Sarawak
10	Kesatuan Pekerja-Pekerja Sam Ling Fibre Board Miri	Sarawak
11	Malaysian Trade Union Congress (MTUC) Sarawak Division	Sarawak
12	Union of Forestry Employees Sarawak (UFES)	Sarawak
13	Jabatan Keselamatan dan Kesihatan Pekerjaan (Kementerian Sumber Manusia)	Sabah
14	Jabatan Tenaga Kerja Sabah (Kementerian Sumber Manusia)	Sabah
15	Kesatuan Sekerja Sabah	Sabah
16	MTUC Sabah Division	Sabah
17	Sabah Timber Industries Employees Union	Sabah

Industry / Industri

No.	Organisation / Organisasi	Region / Rantau
1	Association of Malaysian Bumiputra Timber & Furniture Entrepreneurs (PEKA)	Peninsula
2	Kompleks Perkayuan Kelantan Sdn. Bhd.	Peninsula
3	Malaysian Furniture Council (MFC)	Peninsula
4	Malaysian Furniture Promotion Council (MFPC)	Peninsula
5	Malaysian Panel-Products Manufacturers' Association (MPMA)	Peninsula
6	Malaysian Timber Council (MTC)	Peninsula
7	Malaysian Wood Industries Association (MWIA)	Peninsula
8	Malaysian Wood Moulding & Joinery Council (MWMJC)	Peninsula
9	Pahang Loggers Association	Peninsula
10	Perak Timber Trade Association	Peninsula
11	Persatuan Usahawan Perkayuan Kelantan (PUPK)	Peninsula
12	Terengganu Wood Industries Association	Peninsula
13	TH Plantations Bhd.	Peninsula
14	The Timber Exporters' Association of Malaysia (TEAM)	Peninsula
15	Grand Perfect Sdn. Bhd.	Sarawak
16	Jaya Tiasa Plywood Sdn. Bhd.	Sarawak
17	K.T.S. Forest Management Sdn. Bhd.	Sarawak
18	R.H. Forest Corporation Sdn. Bhd.	Sarawak
19	Samling Reforestration (Bintulu) Sdn. Bhd.	Sarawak
20	Sarawak Planted Forest Sdn. Bhd.	Sarawak
21	Sarawak Timber Association (STA)	Sarawak
22	Shin Yang Forestry Sdn. Bhd.	Sarawak

No.	Organisation / Organisasi	Region / Rantau
23	Ta Ann Holdings Bhd.	Sarawak
24	Zedtee Sdn. Bhd.	Sarawak
25	Harwood Timber Sdn. Bhd.	Sarawak
26	Anika Desiran Sdn. Bhd.	Sabah
27	Arus Silam Sdn. Bhd. (Silam Forest Products Sdn. Bhd.)	Sabah
28	Asian Forestry Company (Sabah) Sdn Bhd (Begaraya Sdn Bhd)	Sabah
29	Asiatic Organic Farm Sdn. Bhd.	Sabah
30	Aspirasi Kristal (M) Sdn. Bhd.	Sabah
31	Benta Wawasan Sdn. Bhd.	Sabah
32	Borneo Sulaman Cove Sdn. Bhd.	Sabah
33	Bornion Timber Sdn. Bhd.	Sabah
34	Eco-Plantations Sdn. Bhd.	Sabah
35	Empayar Kejora Sdn. Bhd.	Sabah
36	First Greenworld Sdn. Bhd.	Sabah
37	Forest Solutions Malaysia Sdn. Bhd.	Sabah
38	Ikatan Kayangan Sdn. Bhd. (Silam Forest Products Sdn. Bhd.)	Sabah
39	Indah Serimas Sdn. Bhd.	Sabah
40	Jayakuik Sdn. Bhd.	Sabah
41	K.M. Hybrid Plantation Sdn. Bhd.	Sabah
42	Kelola Maju Sdn. Bhd. (Silam Forest Products Sdn. Bhd.)	Sabah
43	KK Advantage Sdn. Bhd.	Sabah
44	KTS Plantation Sdn. Bhd.	Sabah
45	Lagenda Aktif Sdn. Bhd.	Sabah
46	Lebihhasil Sdn. Bhd.	Sabah
47	Maxland Sdn. Bhd.	Sabah
48	Persatuan Pembalok Bumiputera Sabah (Pembalok Bumi)	Sabah
49	Rakyat Berjaya Sdn. Bhd.	Sabah
50	Ratus Awansari Sdn. Bhd.	Sabah
51	Sabah Forest Industries Sdn. Bhd.	Sabah
52	Sabah Softwoods Berhad	Sabah
53	Sabah Timber Industries Association	Sabah
54	Samel Plantation Sdn. Bhd.	Sabah
55	Sapulut Forest Development Sdn. Bhd.	Sabah
56	Satria Eramaju Sdn. Bhd.	Sabah
57	Serijaya Industries Sdn. Bhd.	Sabah
58	TH Bonggaya Sdn. Bhd.	Sabah
59	Timber Association of Sabah	Sabah
60	Timberwell Bhd.	Sabah
61	Top Quantum Sdn. Bhd.	Sabah
62	Total Degree Sdn. Bhd.	Sabah
63	TSH Resources Bhd	Sabah
64	Ultra Surge Sdn. Bhd.	Sabah
65	Warisan Majuria Sdn. Bhd.	Sabah
66	Yayasan Sabah Group	Sabah

Environment / Alam Sekitar

No.	Organisation / Organisasi	Region / Rantau
1	Bioversity International	Peninsula
2	Centre for Environment, Technology & Development, Malaysia (CETDEM)	Peninsula
3	ENSEARCH	Peninsula
4	Environmental Protection Society Malaysia (EPSM)	Peninsula
5	Global Environmental Centre	Peninsula
6	Malaysian Nature Society (MNS)	Peninsula
7	MENGO Support Unit, C/O EcoKnights	Peninsula
8	MNS Johor Branch	Peninsula
9	MNS Kedah Branch	Peninsula
10	MNS Kelantan Branch	Peninsula
11	MNS Negeri Sembilan / Melaka Branch	Peninsula
12	MNS Pahang Branch	Peninsula
13	MNS Penang Branch	Peninsula
14	MNS Perak Branch	Peninsula
15	MNS Selangor Branch	Peninsula
16	MNS Terengganu Branch	Peninsula
17	Pertubuhan Pelindung Khazanah Alam Malaysia (PEKA)	Peninsula
18	Sahabat Alam Malaysia (SAM)	Peninsula
19	Socio-Economic & Environmental Research Institute (SERI)	Peninsula
20	Sustainable Development Network Malaysia (SUSDEN)	Peninsula
21	Third World Network (TWN Malaysia Office)	Peninsula
22	TRAFFIC Southeast Asia	Peninsula
23	Treat Every Environment Special Sdn. Bhd. (TrEES)	Peninsula
24	Wetlands International Malaysia Programme	Peninsula
25	WWF-MY Peninsular Malaysia Office	Peninsula
26	Wild Asia	Peninsula
27	Jabatan Alam Sekitar Malaysia	Peninsula
28	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN)	Peninsula
29	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Perlis	Peninsula
30	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Kedah	Peninsula
31	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Pulau Pinang	Peninsula
32	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Perak	Peninsula
33	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Selangor	Peninsula
34	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Negeri Sembilan	Peninsula
35	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Melaka	Peninsula
36	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Johor	Peninsula
37	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Pahang	Peninsula
38	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Terengganu	Peninsula
39	Jabatan Perlindungan Hidupan Liar dan Taman Negara (PERHILITAN) Kelantan	Peninsula
40	Wildlife Conservation Society (Petaling Jaya Branch)	Peninsula
41	Land Empowerment Animals People (LEAP)	Sabah
42	Malaysian Nature Society (MNS) Sabah Branch	Sabah
43	Sabah Environment Protection Association (SEPA)	Sabah

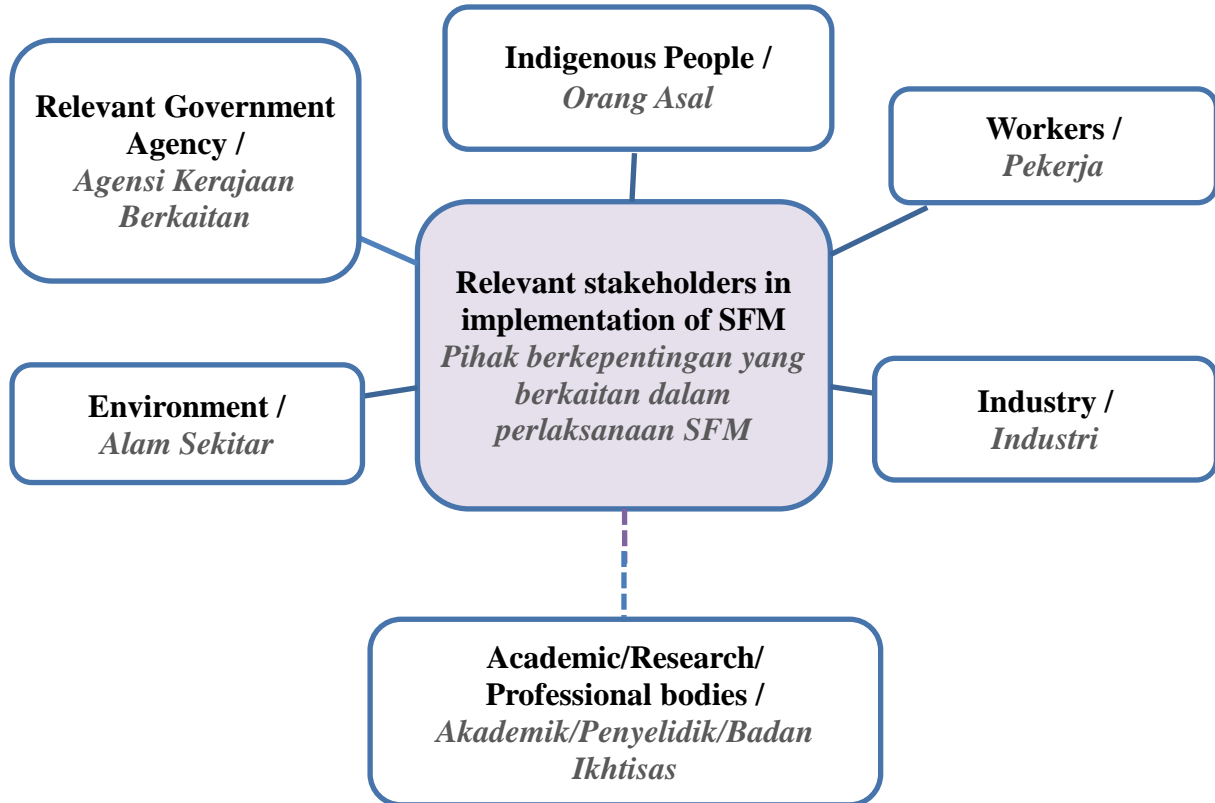
No.	Organisation / Organisasi	Region / Rantau
44	Sabah Wetlands Conservation Society	Sabah
45	WWF-MY Sabah Office	Sabah
46	Environment Protection Department (EPD)	Sabah
47	Jabatan Alam Sekitar Negeri Sabah	Sabah
48	Wildlife Department Sabah (Headquarters)	Sabah
49	Borneo Resources Institute Malaysia Sarawak (BRIMAS)	Sarawak
50	MNS Kuching Branch	Sarawak
51	MNS Miri Branch	Sarawak
52	Natural Science Society Bintulu	Sarawak
53	Sahabat Alam Malaysia (Sarawak Branch)	Sarawak
54	Sarawak Conservation Action Network (SCANE) - National Secretariat Office	Sarawak
55	Wildlife Conservation Society (Kuching)	Sarawak
56	WWF-MY Sarawak Office	Sarawak
57	Jabatan Alam Sekitar Negeri Sarawak	Sarawak
58	Natural Resources and Environment Board (NREB)	Sarawak

Academic/Research/Professional Bodies / Akademik/Penyelidik/Badan Ikhtisas

No.	Organisation / Organisasi
1	Bar Committee on Orang Asli Rights
2	Centre for Malaysian Indigenous Studies, Universiti Malaya (UM)
3	Centre for Legal Pluralism and Indigenous Law, UM
4	Department of Forestry Science, Faculty of Agriculture and Food Sciences, Universiti Putra Malaysia (UPM) Kampus Bintulu Sarawak
5	Faculty of Forestry, UPM
6	Faculty of Science and Natural Resources (Forestry Complex), Universiti Malaysia Sabah (UMS)
7	Faculty of Social Science, Universiti Malaysia Sarawak (UNIMAS)
8	Forest Research Institute Malaysia (FRIM)
9	Institut Rimbawan Malaysia (IRIM)
10	Institute for Development Study (Sabah)
11	Institute for Environment and Development (LESTARI), Universiti Kebangsaan Malaysia (UKM)
12	Institute of East Asian Studies, UNIMAS
13	Sabah Biodiversity Centre
14	Sarawak Biodiversity Centre
15	Transparency International Malaysia

**Diagram 1 : Structure of the Standards Review Committee (SRC)
for the Review of the MC&I(Natural Forest)**

**Rajah 1 : Struktur Jawatankuasa Semakan Semula Standard (SRC)
untuk Semakan Semula MC&I(Hutan Asli)**



**Advisory member to the SRC /
Ahli penasihat kepada SRC*

Note: The SRC will comprise 15 members to represent the identified stakeholder groups from the three regions of Malaysia

Nota: SRC akan terdiri daripada 15 orang ahli yang mewakili pelbagai kumpulan pihak berkepentingan yang dikenalpasti dari tiga rantau di Malaysia

Stakeholder Comment Form

(Please reply latest by 8 November 2015)

Date:

Your Ref. No.:

Dear Mr Cheah,

RE: Announcement of the Review of the Malaysian Criteria and Indicators for Forest Management Certification (Natural Forest) [MC&I(Natural Forest)]

With reference to your letter dated 8 October 2015, I would like to provide the following update/comments:

1) Contact details update:

Organisation :

Contact Person :

Address :

.....
.....

Tel. No. :

Fax. No. :

Email :

2) Proposed Process and Timelines for Review of Standard (as indicated in APPENDIX II)

Agree:

Disagree:

Comment (if any):

.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

3) Categorisation of stakeholders (as indicated in APPENDIX III)

Agree:

Disagree:

Comment (if any):

.....
.....
.....
.....
.....
.....

4) I would like to propose the following stakeholder(s) to be included in the review process:

Organisation 1 :

Contact Person :

Address :

.....
.....

Tel. No. :

Fax. No. :

Email :

Organisation 2 :

Contact Person :

Address :

.....
.....

Tel. No. :

Fax. No. :

Email :

Thank you.

Yours sincerely,

.....
(Signature
Name and Designation)

Date:

Borang Ulasan Pihak Berkepentingan

(Sila balas pada atau sebelum 8 November 2015)

Tarikh:

No. Rujukan anda:

En Cheah,

Per: Pengumuman Semakan Semula Kriteria dan Petunjuk Malaysia bagi Pensijilan Pengurusan Hutan (Hutan Asli) [MC&I(Hutan Asli)]

Merujuk kepada surat tuan bertarikh 8 Oktober 2015, saya ingin mengemaskini / memberi ulasan berikut:

1) Maklumat perhubungan terkini:

Organisasi :

Pegawai Perhubungan:

Alamat :

.....

.....

No. Telefon :

No. Faks :

Emel :

2) Cadangan Proses dan Rangkawaktu bagi Semakan Semula Standard (seperti di APPENDIX II)

Setuju

Tidak Setuju

Ulasan (jika ada):

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

.....

3) Pengkategorian pihak berkepentingan (seperti di APPENDIX III)

Setuju

Tidak Setuju

Ulasan (jika ada):

.....
.....
.....
.....
.....
.....

4) Saya hendak mencadangkan pihak berkepentingan yang berikut untuk turut serta dalam proses semakan semula ini:

Organisasi 1 :

Pegawai Perhubungan:

Alamat :

.....

.....

No. Telefon :

No. Faks :

Emel :

Organisasi 2 :

Pegawai Perhubungan:

Alamat :

.....

.....

No. Telefon :

No. Faks :

Emel :

Sekian, terima kasih.

Yang benar,

.....
(Tandatangan
Nama dan Jawatan)

Tarikh: